Job Title: **Audio/Visual Technician**

Department: Technical Services

Incumbent: Open

Position Status: Part-Time (average 15 hours per week, typically nights and weekends)

Classification: Hourly, Non-Exempt (eligible for overtime)

Reports To: Director of Technical Services

Supervises: N/A

Date: August 2018

**Purpose**

Provide audio/visual technical services in worship services and other events.

**Primary Duties**

* Responsible for setting up, installing, operating, testing, and troubleshooting audio and video equipment.
* Provide technical services and/or assist with audio (primary), lighting, and multimedia.
* Assist and run sound for worship services, rehearsals, and events as scheduled/directed by Director of Technical Services, with emphasis on the following ongoing events:
  + - Celebrate Recovery, Wednesdays nights
    - Band Rehearsal, Thursdays nights
    - Worship Services, Saturdays nights and Sunday mornings
* Collaborate with musicians, speakers, and ministry leaders to ensure tech needs are met, in order to make every service/event a success.
* Provide training support to ministry leaders and volunteers as assigned.
* Other duties as assigned.

**Knwoledge/Skills**

* Working knowledge of audio/visual technology.
* Excellent communication and organizational skills, as well as a collaborative attitude.
* Basic working knowledge of audio systems and live music, with a willingness to learn the unique systems at Chapel Hill, as directed by Director of Technical Services.
* Media software and computer skills with proficiency in Microsoft suite products including Word, Excel, and PowerPoint.
* Ability to work professionally with others in a time critical environment.
* Ability to lift up to 50 pounds.
* Personal relationship with Jesus Christ and affirmation of Chapel Hill’s values and beliefs.

**Education/Training**

* High school diploma or GED required; associate’s degree preferred.
* Supplemental experience, training/education, or volunteering in audio/visual technology highly preferred.