



Job Description and Qualifications

Job Title:	Culinary Crew Chief
Campus:	Gig Harbor
Department:	Food Services
Position Status:	Hourly, Non-Exempt (eligible for overtime)
Position Schedule:	Part-time, approximately 10 hours per week (Wednesday afternoons/evenings)
Reports to:	Director of Facilities & Operations
Date:	March 2020

PURPOSE

To develop a culture of joyful service, community, and engagement in the larger vision of Chapel Hill's Wednesday night programs (Alpha, Custom Made, Celebrate Recovery, Extreme, etc.). Facilitate volunteer serve opportunities through Wednesday Night Culinary Crew Ministry.

PRIMARY DUTIES

- Lead volunteers preparing Wednesday night's Table Team meals.
- Provide direction, training, communication, encouragement and mentorship to volunteers.
- Cooperate with Food Services staff, other staff, volunteers and guests by providing excellent customer service to guests and customers.
- Prepare menus in cooperation with Ministry leaders.
- Orient/train volunteers on all Chapel Hill kitchen equipment and tools.
- Ensure Health Department standards are being enforced and upheld. Observe safe food handling practices at all times.
- Ensure proper clean-up of kitchen and service areas.
- Coordinate with the Culinary Manager regularly by communicating supply needs in a timely manner as well as kitchen facility usage.
- Attend trainings as needed.

EDUCATION AND EXPERIENCE

- High school diploma or general education degree (GED) required.
- Previous experience leading teams of volunteers.
- Previous experience working in the culinary field.

KNOWLEDGE, SKILLS, AND ABILITIES

- Alignment with Chapel Hill's values and agreement with the EPC Essentials of the Faith (epc.org/about/beliefs). Represents Chapel Hill and understands mission.
- Familiarity with best practices in culinary industry.
- Ability to model preferred protocols for staff and volunteers.
- Ability to communicate effectively with work teams.
- Ability to provide exceptional customer service.
- Ability to perform daily tasks with minimal supervision.
- Strong ability to multi-task and problem solve quickly in a timely and efficient manner.

All employees are required to pass a criminal background check prior to start of employment.

All employees must understand that they are a part of a Christian church and that their employment is a God-ordained vocation. In this regard, employees must fully support and live consistently and in accordance with any Statement of Faith and Christian standards of living as may be set forth in the church's employee handbook.