



Job Description and Qualifications

Job Title:	Live Broadcast Audio Technician
Department:	Production (412)
Position Schedule:	Part-time (10 hours per week, typically weekends)
Position Status:	Hourly, Non-Exempt (eligible for overtime)
Reports to:	Production Director
Supervises:	None
Date:	August 2019

PURPOSE

Under the direction of the Production Director, provide audio/visual technical services at Chapel Hill's weekend worship services and other events.

PRIMARY DUTIES

- Responsible for setting up, installing, operating, testing, and troubleshooting audio and video equipment.
- Operate, monitor, and adjust audio and video equipment to regulate the volume and ensure quality in Live Streaming (i.e. mixing a live band and a worship service).
- Promote and maintain Chapel Hill's quality standards by identifying and repairing impaired audio.
- Analyze, repair and mix audio using common tools (equalizers, compressors, noise reduction, etc.)
- Provide technical services and/or assist with audio (primary), lighting, and multimedia.
- Assist and run sound for worship services, rehearsals, and events as scheduled/directed by Production Director, with emphasis on the following ongoing events:
 - Worship Services (Saturdays nights and Sunday mornings)
 - Christmas Eve and Easter Services
 - Weddings, Memorials, and other outside events as needed
- Collaborate with musicians, speakers, and ministry leaders to ensure tech needs are met, in order to make every service/event a success.
- Provide training support to ministry leaders and volunteers as assigned.
- Other duties as assigned.

EDUCATION AND EXPERIENCE

- High school diploma or GED required; associate's degree preferred.
- Supplemental experience, training/education, or volunteering in audio/visual technology required.
- Previous experience operating digital or analog audio mixers in a live environment highly preferred.
- Previous experience troubleshooting issues relating to a Live Streaming broadcast environment, as well as audio systems in general is highly preferred.

KNOWLEDGE, SKILLS, AND ABILITIES

- Personal relationship with Jesus Christ, affirmation with Chapel Hill's values and agreement with the EPC Essentials of the Faith (epc.org/about/beliefs).
- Demonstrated working knowledge of audio/visual technology, audio systems and live music, with a willingness to learn the unique systems at Chapel Hill, as directed by the Production Director.
- Ability to analyze, repair and mix audio using common tools (equalizers, compressors, noise reduction, etc.) while taking live direction from Production Director.
- Media software and computer skills with proficiency in Microsoft suite products including Word, Excel, and PowerPoint.

- Excellent communication and organizational skills, as well as a collaborative attitude.
- Ability to work professionally with others in a time critical environment.
- Ability to lift up to 50 pounds.

All employees are required to pass a criminal background check prior to start of employment.

All employees must understand that they are a part of a Christian church and that their employment is a God-ordained vocation. In this regard, employees must fully support and live consistently and in accordance with any Statement of Faith and Christian standards of living as may be set forth in the church's employee handbook.