



Job Description and Qualifications

Job Title: **Preschool Teacher Assistant**
Department: Preschool
Position Schedule: School Year, September - June
Position Status: Hourly
Reports to: Beverly Burmark
Date: June 2017

Purpose

A Teacher Assistant at Chapel Hill Preschool is responsible to the Preschool Director. Under the direct supervision of the Lead Teacher, the Teacher Assistant will help plan and implement the classroom curriculum. They are an integral part of the instructional team.

Primary Duties

1. Help implement a developmentally appropriate curriculum.
2. Help maintain a safe, clean classroom environment.
3. Participate in devotions, meetings and in-service training as assigned.

Knowledge/Skills/Education

Staff who work directly with children are 18 years of age or older and demonstrate the appropriate personal characteristics for working with children. This person will be at least a high school graduate or equivalent. They must be a Christian by faith, affirmation, and example.

Assistants are encouraged to complete / maintain a CDA credential and/or other professional development trainings, including First Aid/ CPR
